

METHUEN CONSERVATION COMMISSION

FILING FEE WORKSHEET

Fees: To calculate filing fees, refer to the category fee list found in Chapter 12 section 10.

Notice of Intent (Form A) or Request for Determination of Applicability (Form C): The fee should be calculated using the following six-step process and worksheet.

Step 1/ Type of Activity: Describe each type of activity that will occur in wetland resource area and buffer zone.

Step 2/ Number of Activities: Identify the number of each type of activity.

Step 3/ Individual Activity Fee: Identify each activity fee from the project categories listed in the fee list/instructions.

Step 4/ Subtotal Activity Fee: Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount.

Step 5/ Alteration Fee: Identify each area to be altered determining the size of alteration, which then should be multiplied by the required fee for type of alteration.

Step 6/ Total Project Fee: Determine the total project fee by adding the subtotal amounts from Step 4 and Step 5.

Step 1/Type of Activity:	Step 2/Number of Activities:	Step 3/ Individual Activity Fee:	Step 4/Subtotal Activity Fee:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Step 5/ Alteration Fee: _____

(Type of area altered)

(Size of area altered)

(Type X Size = Alteration Fee)

Step 6/ Total Project Fee: _____