



**City of Methuen, Massachusetts**  
Department of Economic & Community Development  
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Neil Perry  
*Mayor*

John Wilson  
*Director*

**Memorandum**

To: Joseph T. Giarrusso, Conservation Officer  
From: Kathleen Bradley Colwell, Planning Division Director  
Date: May 19, 2022  
Re: Guzman Lane Definitive Subdivision

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I have preliminarily reviewed the Definitive Subdivision Plans for Guzman Lane dated May 6, 2022 filed with the Conservation Commission and have the following comments:

1. The Definitive Subdivision Plans have not been filed with the Community Development Board.
2. The Applicant is requesting significant waivers from the Community Development Board's Subdivision Rules and Regulations that have not typically been granted, especially for a public way. The requested waivers include:
  - a. Waiver to allow ten foot instead of twenty-foot-wide drainage easements.
  - b. Waiver from any tree planting.
  - c. Waiver to allow utilities to be placed within the paved way.
  - d. Waiver from the typical stormwater drainage design to allow for gravel shoulders/roadside drainage swales.
3. These waivers will require extensive review by the Engineering Department and by the CD Board's peer review agent TEC and discussion by the CD Board.

We look forward to working with the Conservation Commission in the review of this proposed definitive subdivision.